

Builders Club

Electing Builders Club officers

Builders Club officers should be elected in time to take office on October 1 of each year. The timing of the elections depends on the availability of training and the club's schedule. The earlier the officers are in place, the sooner the club can begin planning.

Here's a recommended procedure that may be modified to meet the needs of the individual Builders Club. Introduce these steps at any three consecutive meetings, ideally beginning in September.

First:

- Announce elections for the upcoming school year.
- Explain responsibilities for each office or conduct a training session of the duties of club officers. (Refer to Officer and Committee information at www.buildersclub.org for more information on officer positions and responsibilities)
- Encourage nominations/volunteers for each club position.

Second:

- Allow candidates for each office to present his/her "platform" and to "campaign."

Third:

- Conduct elections by secret ballot or show of hands. Participants should not see votes cast.
- Share election results with your sponsoring Kiwanis club and school/site administration.

After elections, general and job specific training is needed. For complete training curriculum, officer guides and PowerPoint, go to STEP 6: Make sure SLP club officers receive proper training at www.kiwanisone.org/advisor.

